

Activities for the Month of November 2020

December 10, 2020

**Submitted by: Denise Iseri-Matsubara, Executive Director
Hawaii Housing Finance and Development Corporation**

IV. Report of the Executive Director

A. Activities Related to Housing Development

- 11/5/20 Together with Dean Minakami, held a virtual meeting with Department of Education Facilities Branch Administrator regarding 690 Pohukaina project.
- 11/23/20 Participated in Development Branch weekly meeting.
- 11/25/20 Together with Dean Minakami, held a virtual meeting with Jon Wallenstrom and Cayenne Pe'a Cayenne of Alaka'i Development regarding 690 Pohukaina project.

B. Activities Related to Housing Finance

- 11/16/20 Met with Patrick Inouye and executed bond documents for Kaiaulu O Kupuohi project.

C. Activities Related to Fiscal Management

Consulted with Chief Financial Officer, Holly Osumi on fiscal matters.

D. Activities Related to Planning, Evaluation and Compliance

- 11/2/20 Together with Chris Woodard, Deputy Attorney General Sandra Ching, and Leighton Yuen of Goodsell Anderson Quinn & Stifel, participated in signing of closing documents for Kamakee Vista.
- Together with Holly Osumi and Kent Miyasaki, held a virtual meeting with DCCA Director Catherine Awakuni Colon, Deputy Director Jo Ann Uchida, and Dean Hazama to discuss the rental assistance program.
- Virtual meeting with Janice Takahashi, Holly Osumi, Francis Keeno, Kent Miyasaki, and Krystal-Lee Tabangcura regarding the Rent Relief and Housing Assistance Program.
- 11/4/20 Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.
- 11/5/20 Participated in the DBEDT Managers virtual meeting.
- Together with Janice Takahashi, held a virtual meeting with Catholic Charities regarding Hawaii County's offer to assist the State's Rent Relief and Housing Assistance Program.
- 11/6/20 Virtual meeting with Office of Hawaiian Affairs CEO Sylvia Hussey regarding Haiku.
- Virtual meeting with Washington State Housing Finance Commission Executive Director Steve Walker regarding proposed changes to LIHTC rules related to income averaging.

- Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.
- 11/10/20 Chaired the Hawaii Interagency Council for TOD virtual meeting.
- Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.
- Together with Janice Takahashi, Francis Keeno, Holly Osumi, and Kent Miyasaki, held a virtual meeting with Deputy Attorney General Matthew Dvorchak and Budget and Finance Deputy Director Robert Yu regarding the Rent Relief and Housing Assistance Program.
- 11/12/20 Participated in the DBEDT Managers virtual meeting.
- Virtual meeting with Holly Osumi and Francis Keeno regarding the Rent Relief and Housing Assistance Program.
- 11/13/20 Virtual meeting with Kent Miyasaki regarding the Rent Relief and Housing Assistance Program.
- Together with Janice Takahashi, Francis Keeno, and Holly Osumi, held a virtual meeting with Jill Tokuda of Hawaii Data Collaborative and Lauren Nahme of Kamehameha Schools regarding the Rent Relief and Housing Assistance Program.
- Together with Kent Miyasaki, held a virtual meeting with Anthology regarding media preparation for the Rent Relief and Housing Assistance Program.
- Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.
- Video conference interview with Civil Beat Reporter Stewart Yerton regarding the Rent Relief and Housing Assistance Program.
- Live interview with KITV 4 6:30 pm News regarding the Rent Relief and Housing Assistance Program.
- 11/17/20 Virtual meeting with Office of Hawaiian Affairs CEO Sylvia Hussey to discuss working together.
- Together with Janice Takahashi, held a virtual meeting with Hawaii County Sharon Hirota and Catholic Charities regarding Hawaii County Rent and Mortgage Assistance Program.
- Virtual meeting with Janice Takahashi, Mavis Masaki, Francis Keeno, and Dean Minakami to discuss bills for the 2021 legislative session.
- 11/18/20 Together with Janice Takahashi and Francis Keeno, held a virtual meeting with Jill Tokuda of Hawaii Data Collaborative regarding the Rent Relief and Housing Assistance Program.
- Together with Janice Takahashi, Francis Keeno, and Holly Osumi, participated in a virtual meeting with Department of Budget and Finance and Legislators regarding CRF funds.

Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.

11/19/20 Participated in the DBEDT Managers virtual meeting.

Held a virtual meeting with UH Professor Dr. Philip Garboden and Catholic Charities CEO Rob Van Tassell regarding the Rent Relief and Housing Assistance Program.

Together with Janice Takahashi, held a virtual meeting with Jill Tokuda of Hawaii Data Collaborative regarding the Rent Relief and Housing Assistance Program.

11/20/20 Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.

11/23/20 Together with Kent Miyasaki, held a virtual meeting with Anthology in preparation for an interview with Hawaii Public Radio Catherine Cruz – The Conversation: State of Hawaii Rent Relief Program on November 24, 2020.

11/24/20 Interview with Hawaii Public Radio’s Catherine Cruz – The Conversation: State of Hawaii Rent Relief Program.

11/25/20 Standing teleconference call with Senator Schatz’s office regarding COVID-19 impact on housing and CARES fund updates.

Together with Kent Miyasaki, held a virtual meeting with Anthology regarding the Rent Relief and Housing Assistance Program.

Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.

11/27/20 Together with Kent Miyasaki, held a virtual meeting with Anthology regarding the Rent Relief and Housing Assistance Program.

Together with Janice Takahashi, Francis Keeno, and Kent Miyasaki, held a weekly virtual meeting with Aloha United Way and Catholic Charities regarding the Rent Relief and Housing Assistance Program.

E. Activities Related to DBEDT and Internal HHFDC Management

11/10/20 Held weekly meeting with Executive Assistant.

Teleconference call with Chair Donn Mende to prepare for the November 12, 2020 Board meeting.

11/12/20 Participated in the November 12, 2020 Board of Directors virtual meeting.

11/17/20 Held weekly meeting with Executive Assistant.

11/18/20 Held virtual meeting with Branch Chiefs.

11/20/20 Held virtual meeting with OED Team.

11/23/20 Conducted the Pre-Board virtual meeting to discuss the December 10, 2020 Board meeting agenda.

11/24/20 Held weekly meeting with Executive Assistant.

F. Activities Related to Legislature

11/6/20 Together with Janice Takahashi, held a virtual meeting with Representative Nadine Nakamura regarding an update on the Rent Relief and Housing Assistance Program.

11/9/20 Monitored the House Select Committee on COVID-19 Economic and Financial Preparedness Informational Briefing.

11/16/20 Virtual meeting with Representative Nadine Nakamura regarding HHFDC budget.

11/19/20 Together with Janice Takahashi, participated in a virtual meeting chaired by Representative Nadine Nakamura regarding Eviction Moratorium.

Together with Janice Takahashi, held a virtual meeting with Representative Mark Hashem and Glenn Miura regarding adaptive reuse – EA exemption.

11/20/20 Together with Janice Takahashi, held a virtual meeting with Representative Nadine Nakamura and Jill Tokuda of Hawaii Data Collaborative regarding the Rent Relief and Housing Assistance Program.

11/23/20 Monitored the House Select Committee on COVID-19 Economic and Financial Preparedness Informational Briefing.

Virtual meeting with Representative Nadine Nakamura to discuss the Housing Committee budget and bills.

11/24/20 Together with Janice Takahashi and Mavis Masaki, held a virtual meeting with Representatives Nadine Nakamura and Troy Hashimoto regarding HHFDC's program priorities.

11/30/20 Together with Janice Takahashi and Mavis Masaki, held a virtual meeting with House Finance Chair Sylvia Luke regarding HHFDC's program priorities.

Together with Janice Takahashi and Mavis Masaki, held a virtual meeting with Senate Ways and Means Chair Donovan Dela Cruz Luke regarding HHFDC's program priorities.

G. Activities Related to Hawaii Economic and Community Recovery & Resiliency Navigator

11/2/20 Participated in daily check-in virtual meeting with Economic and Community Recovery & Resiliency Navigator Team.

11/4/20 Participated in daily check-in virtual meeting with Economic and Community Recovery & Resiliency Navigator Team.

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11/27/20	Participated in daily check-in virtual meeting with Economic and Community Recovery & Resiliency Navigator Team.
11/30/20	Participated in daily check-in virtual meeting with Economic and Community Recovery & Resiliency Navigator Team.

H. Monthly Report on HHFDC Program Resources

See Exhibit A: Major Programs

I. Monthly Report on Contracts and Change Orders Over \$25,000

See Exhibit B: Contracts and Change Orders Over \$25K

J. Monthly Report on housing-related House and Senate Bills

See Exhibit C: House and Senate Bills

K. Monthly Status Reports

See Exhibit D: Development Branch, Finance Branch, and Real Estate Portfolio and Compliance Section